





Government Overview

The Town of Caswell Beach is chartered under North Carolina General Statutes, and operates as a Mayor/Council form of government. The governing body consists of the Mayor and a five-member Board of Commissioners elected at-large within the Town to staggered four-year terms.

The Mayor is the Chief Executive Officer of the Town, presides over Governing Body meetings, represents the Town at various business and ceremonial events, and votes in order to break a tie. In addition, the Mayor appoints the various citizen advisory boards, commissions and ad hoc committees.

As a legislative body, the Board of Commissioners is responsible for the enactment of local laws, the adoption of the annual Town Budget and Capital Improvement Program, and the review and adoption of proposed policies, agreements, contracts and other Town business items.

Any person wishing to address the Governing Body on any matter, whether on the agenda or not, may request to do so during the Public Comment Period at the end of each regular meeting. Individuals are encouraged to contact the Town Administrator or Mayor in advance. No action will be taken on any items not on the agenda.

Town Meetings

Second Thursday of each month
5:00 p.m. Town Hall

Administration

[Joseph \(Joe\) Pierce](#)

Town Manager

910-278-5471 [Email](#)

[Joy Guin](#)

Office Manager / Inspections Clerk

910-278-5471 [Email](#)

[Joseph Pierce](#)



[View Slideshow](#)

Town Clerk

910-278-5471 [Email](#)

[Katie Atkins](#)

Finance Officer / Assistant Town Clerk

910-278-5471 [Email](#)

Public Works

[Brian Cohan](#)

Public Works Operations Manager

910-523-8373 [Email](#)

[Patrick McGowan](#)

Public Works Operations Staff

910-278-5471 [Email](#)

Police

[Samuel \(Sam\) Massey](#)

Chief of Police

[Julie Taylor](#)

Sergeant

[Paul DeMello](#)

Officer

[Steve Wood](#)

Officer

[Danny Cook](#)

Part-Time / Reserve Officer

[Jack Huntsman](#)

Part-Time / Reserve Officer

[Mike Williams](#)

Part-Time / Reserve Officer

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