

SITE DRAWING/APPLICATION CHECKLIST

Please make sure your site drawing includes the following information required for a CAMA minor development permit. The Local Permit Officer will help you, if requested.

PHYSICAL DIMENSIONS

- _____ Label roads
- _____ Label highways rights-of-way
- _____ Label local setback lines
- _____ Label any and all structures and driveways currently existing on property
- _____ Label adjacent waterbody

PHYSICAL CHARACTERISTICS

- _____ Draw and label normal high-water line (contact LPO for assistance)
- _____ Draw location of on-site wastewater system

If you will be working in the ocean hazard area:

- _____ Draw and label dune ridges (include spot elevations)
- _____ Draw and label toe of dunes
- _____ Identify and locate first line of stable vegetation (contact LPO for assistance)
- _____ Draw and label erosion setback line (contact LPO for assistance)
- _____ Draw and label topographical features (optional)

If you will be working in a coastal shoreline area:

- _____ Show the roof overhang as a dotted line around the structure
- _____ Draw and label landward limit of AEC
- _____ Draw and label all wetland lines (contact LPO for assistance)
- _____ Draw and label the 30-foot buffer line

DEVELOPMENT PLANS

- _____ Draw and label all proposed structures
- _____ Draw and label areas that will be disturbed and/or landscaped
- _____ Note size of piling and depth to be placed in ground
- _____ Draw and label all areas to be paved or graveled
- _____ Show all areas to be disturbed
- _____ Show landscaping

NOTE TO APPLICANT

Have you:

- completed all blanks and/or indicated if not applicable?
- notified and listed adjacent property owners?
- included your site drawing?
- signed and dated the application?
- enclosed the \$100.00 fee?
- completed an AEC Hazard Notice, if necessary? (Must be signed by the property owner)

FOR STAFF USE

Site Notice Posted _____ Final Inspection _____ Fee Received _____

Site Inspections

Date of Action: Issued _____ Exempted _____ Denied _____ Appeal Deadline (20 days from permit action) _____